



Westmorland Primary School

Westmorland Drive,
Brinnington,
Stockport
SK5 8HH
Tel: (0161) 406 9403/5

Dear Parents/Carers

As we hit the mid-point of the school year, I thought I would write to you with a few reminders that will really help make our school run efficiently and effectively over the remaining part of the school year.

School starts at 8.45am.

Please make sure that your child is on time for school each day, learning starts straight after the children are brought in so children coming into school late disrupt the learning and lateness can also mean your child feels like they are playing catch up all day.

In the event of your child being late the adult with them needs to sign them in at the front office to ensure that they are registered.

If someone else will pick your child up at the end of the day...please make sure that this is communicated to the class teacher and your child at the start of the school day. It is difficult/ often not possible to get messages to your child or their teacher when you phone and ask us to tell them during the school day.

School ends at 3.15

The gates open from 3pm. Please make sure that you are on time every day to collect your child. We have no way of supervising your child after school hours. Failure to pick up when the bell goes may result in us putting your child into the private after school club that runs on the site, you will be charged £15 for this service.

Packed Lunches

Please make sure that you send your child's healthier packed lunch into school with your child, the admin team are no longer able to drop packed lunches off with your child in class, they do not have the capacity and it disrupts the learning for the rest of the children.

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Headteacher: Martin Henderson

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Healthier Packed Lunches

Thank for embracing the new policy. Please make sure they only have one treat in their packed lunch ie crisps or cake. Please also try to avoid highly processed products such as fridge raiders, lunchables or dunkers. These are very unhealthy and contain high levels of sodium.

Parents Evening

Parents evening will be held on the 22/23 April and will be held in school. We will text you when you are able to book online. Please do try to attend.

Reporting illness.

Children's absence. If your child is too ill to come to school please make sure you phone us so that we can update our records. Please ring 01614069403 and choose option 1 before 8.30 then leave us a message.

Medical appointments

If your child has a medical appointment at the hospital, please bring proof of this hospital appointment when you come to collect them.

We have noted that many children are being collected early for medical appointments at the Health Centre. I have spoken to the practice manager who has agreed that, the majority of appointments for school aged children will be scheduled outside school hours from this point forward. Where an appointment is within school time you will be asked to show the appointment card to the staff team in the reception office before your child is released.

Many thanks for your co-operation in these matters and for helping our school run even more smoothly.

Martin Henderson
Headteacher

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